

Board of Trustees

Ankur Dalal
Eric Freeman
Vinay Ganti
Maureen Higgins
Jonathan Howard
Ned Levy
Ruth Meyler
Joshua Morales
Susaye Smith
Keith Vighram
Bryan Winthur



St. HOPE Leadership Academy Board of Trustees Board meeting

MINUTES

March 28, 2013 from 6:30PM – 8:00PM
222 134th Street, Second Floor

1. Welcome

Call to Order

Ankur Dalal	Present
Eric Freeman	Absent (excused)
Vinay Ganti	Present
Maureen Higgins	Present
Jonathan Howard	Absent (excused)
Ruth Meyler	Present
Joshua Morales	Absent
Susaye Smith	Present
Keith Viagraham	Absent
Bryan Winther	Absent (excused)

Also present at the meeting Constance Bond, Executive Director and Laurel Schwartz, Assistant Principal

2. Public Comment

No requests for public comment were received

3. Consent agenda

The minutes of the meeting held on February 28, 2013 were unanimously approved.

4. Nomination Committee

- Dr. Bond announced that the school's Authorizer approved the Board's election of Maureen Higgins. Ms. Higgins is now a full Board member with all voting privileges.
- The Board discussed strategies to recruit additional Board members to meet the target of 12 members by the end of summer.
- The Board reviewed Board recruitment materials prepared by the school's operations team and provided edits. Dr. Bond will bring a revised version to the April meeting.

5. Finance Committee

- Dr. Bond presented the discussion document prepared by Merrill Lynch regarding the surplus. The Board discussed and determined that more information was necessary. Further details will be presented at the April meeting.
- The Board discussed a request by the school's finance managers to permit a blanket approval for Dr. Bond to approve the twice monthly 401k payment that now exceeds \$10,000. Ms. Meyler will work on language with the finance managers in preparation for a vote at the April meeting.

6. Principal Update

- Dr. Bond shared that the New York State Board of Regents officially approved the renewal of St HOPE's charter for five years, through June, 2018.
- Dr. Bond reviewed the monthly dashboard data, presented information on high school admissions for this year's 8th grade class, and discussed the upcoming state tests.

The meeting was adjourned at 8:00 PM

Next meeting April 25, 2013 @ 6:30
St. HOPE Leadership Academy
222 West 134 Street, 2nd floor

I, Susaye Smith, do hereby certify that I am the duly qualified and acting Secretary of St. HOPE Leadership Academy, a New York education corporation and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on *(February 28, 2013)* at which a quorum was present throughout.

Dated *(March 28, 2013)*